

OFFICE OF ACADEMIC RECORDS AND REGISTRAR

SPRING 2023

**CLASS SCHEDULE AND
REGISTRATION INFORMATION**

JURIS DOCTOR AND LL.M.

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SPRING 2023 CLASS SCHEDULE AND REGISTRATION INFORMATION

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GENERAL INFORMATION

WEB REGISTRATION

Web registration will be available for all courses during the times indicated in Table 1. To register online, log into the Hofstra portal at my.hofstra.edu using your Hofstra Network ID and password. If you do not know your Hofstra Network ID and/or password, please go to the Law School's Office of Information Systems in Room 013 or the Law School Help Desk in Room 030, or contact the office at (516) 463-4192. You may also contact the Office of Information Systems via e-mail at lawhelp@hofstra.edu.

From the main page of the portal, click on the "Student Services" option (on the left). From the "Student Services" menu, follow the links to complete your registration.

All course descriptions can be found in the on-line bulletin at <http://bulletin.hofstra.edu>. From the drop down menu, please select the Law School Catalog.

Table 1: Web Registration Availability

PHASE	CLASS (as of Fall 2022)	FROM	TO
1	3rd Year Full Time JD and 4th Year Part Time JD; All LLM	10:30pm on Monday, November 7, 2022	10:29pm on Tuesday, November 8, 2022
2	2nd Year Full Time JD, 3rd Year Part Time JD and 2nd Year Part Time JD	10:30pm on Tuesday, November 8, 2022	10:29pm on Wednesday, November 9, 2022
(General Drop/Add Period)	All Students	10:30pm on Wednesday, November 9, 2022	11:59pm on Tuesday, January 10, 2023

The Class Schedule for Spring 2023 is contained in Appendix 1. This gives all the course information (CRN, Title, Professor, Days/Times, credits, writing requirement courses and skills requirement courses) for the classes for Spring 2023.

CLOSED CLASSES

If a class that you wish to register for is closed, you may sign up for the wait list on the Hofstra Online Information System. You will be notified via e-mail by the Office of Academic Records and Registrar (lawoar@hofstra.edu) should a seat become available. You will have 24 hours to register for this course. If you do not register for the course within 24 hours, you will be taken off the wait list and the seat will be offered to the next student.

HOLD ON REGISTRATION

If you have a **“HOLD”** on your registration, you will not be permitted to register on-line and you should come to the Office of Academic Records and Registrar (Memorial Hall, room 207) to speak with the Associate Dean for Academic Records and Registrar – Law. Most holds are due to an outstanding balance on a student’s account (e.g., hold placed by the University’s Office of the Bursar/Student Accounts).

GENERAL DROP/ADD PERIOD

The General Drop/Add period will begin on Wednesday, November 9, 2022 at 10:30pm and will end on Tuesday, January 10, 2023 at 11:59pm (the day before the first day of classes for the Spring 2023 semester). During this period any student can drop and/or add courses to their schedule without penalty.

The General Drop/Add Period applies to all Spring 2023 elective courses, including the intensive skills courses. It does not apply to first year courses.

EXTENDED DROP/ADD PERIOD

The Extended Drop/Add period will begin on Wednesday, January 11, 2023 through Tuesday, January 17, 2023.

For Courses That Have Open Seats With Wait Lists:

On Wednesday, January 11, 2023, the Office of Academic Records and Registrar will send out e-mail messages to all students on wait lists *for courses that have open seats ONLY*. Wait-listed students who are interested in registering for these classes will need to reply to the e-mail within 24 hours. Students will be given approval to register for the course in the order that the students appear on the wait list (not in the order of receipt of the e-mails). Once a student has been approved to register for the class, he/she will receive an e-mail from the Office of Academic Records and will have 24 hours in which to register for the class on-line. Once registered, the student will be removed from the wait list. Any remaining students on the waiting list after this process will be taken off the wait list.

For Courses That Have No Open Seats With Wait Lists:

For any class that has no open seats as of Wednesday, January 11, 2023, but that has students on the wait list, all of the students will be removed from the wait list. If open seats then become available during the extended drop/add period, students will be able to register for the course on a first come, first served basis. During this period, students are able to drop classes and add classes (with open spaces) at any time. It will be up to students to monitor courses as seats open up.

The Extended Drop/Add Period applies to all Spring 2023 courses, including the intensive skills courses. It does not apply to first year courses.

EXTENDED DROP AND ADD APPROVAL PERIOD

Extended Drop Period: Beginning on Wednesday, January 18, 2023 through Tuesday, January 24, 2023 at 5:00pm, students can drop (*no “W” grade will be recorded on the transcript*) elective courses only, by completing the **COURSE CHANGE OR WITHDRAWAL FORM** available on the law school’s website at (www.law.hofstra.edu) or in the Office of Academic Records and Registrar (Memorial Hall, room 207). The completed form must be brought to the Office of Academic Records and Registrar for processing.

Add Approval Period: Beginning on Wednesday, January 18, 2023 through Tuesday, January 24, 2023 at 5:00pm students can add elective courses that have open spaces, subject to the faculty member’s approval. In order for a student to be added into a class during this period, the faculty member must send an e-mail to the Associate Dean for Academic Records and Registrar – Law.

The Extended Drop and Add Approval Period applies to all Spring 2023 courses, including the intensive skills courses. It does not apply to first year courses.

WITHDRAWAL FROM AN ELECTIVE COURSE

Beginning Wednesday, January 25, 2023 at 9:00am, students may withdraw from elective classes only by completing the **COURSE CHANGE OR WITHDRAWAL FORM** available on the law school’s website at (www.law.hofstra.edu) or in the Office of Academic Records and Registrar (Memorial Hall, room 207). The completed form must be brought to the Office of Academic Records and Registrar for processing.

If the request for withdrawal is received after the Extended Drop Period (i.e., starting on Wednesday, January 25, 2023), a “W” grade (withdrawal without penalty or prejudice) will be entered on the transcript. The last day to withdraw from an elective course is Friday, March 31, 2023 at 5:00pm. **Students are not allowed to withdraw from required first or second year courses.**

The Withdrawal Period applies to all Spring 2023 courses, including the intensive skills courses. It does not apply to first year courses.

WITHDRAWAL FROM THE SCHOOL OF LAW

If a student finds it necessary to withdraw from the Law School, the student must apply in writing to the Office of Student Affairs for permission to withdraw. The student may be entitled to tuition remission. The amount of remission diminishes as the student's attendance at the School of Law lengthens. Upon recommendation from the Dean, the University will remit tuition (exclusive of the admissions seat deposit submitted by incoming first-year students) as follows:

- 100% Tuition Refund for withdrawal prior to the first week of classes
- 100% Tuition Refund for withdrawal during the first week of classes
- 75% Tuition Refund for withdrawal during the second week of classes
- 50% Tuition Refund for withdrawal during the third week of classes
- 25% Tuition Refund for withdrawal during the fourth week of classes
- 0% Tuition Refund for withdrawal thereafter

This schedule complies with federal regulations of the Department of Education. A copy of these regulations is on file in the Office of Financial Aid. A student withdrawing from any semester without approval from the Office of Student Affairs is not entitled to remission of tuition and will automatically receive failing grades in all courses.

CANCELLED CLASSES

The Law School reserves the right to cancel classes that are under enrolled. In most cases, a class will be cancelled if there are fewer than 8 students enrolled by the week before classes are scheduled to begin. Students enrolled in any course that is cancelled will be notified via e-mail by the Office of Academic Records and Registrar (lawoar@hofstra.edu).

ROOM ASSIGNMENTS

Prior to the beginning of the semester, room assignments will be available online via the Hofstra Online Information System (accessed through the Hofstra portal at my.hofstra.edu). In addition, the box schedule of classes (with the room assignments) will be posted to the Law School website.

Please note that some courses meet off campus.

FINAL EXAMINATION SCHEDULE

The final examination schedule (subject to change) for the Spring semester is contained in Appendix 3.

CONFLICT POLICY

The Office of Academic Records and Registrar is responsible for rescheduling examinations due to scheduling conflicts as defined by the Conflict Policy. A conflict is two examinations on the same calendar day or an evening exam (6:00pm start time) followed by a morning exam (8:00am start time) on consecutive calendar days.

For the Spring 2023 semester, the Final Examination period begins on Tuesday, May 2, 2023 and ends on Monday, May 15, 2023.

DO NOT MAKE ANY TRAVEL PLANS OR PERSONAL COMMITMENTS DURING THE ENTIRE FINAL EXAMINATION PERIOD (i.e., TUESDAY, MAY 2, 2023 THROUGH MONDAY, MAY 15, 2023) AS AN EXAMINATION MAY NEED TO BE RESCHEDULED DUE TO UNAVOIDABLE CIRCUMSTANCES.

COURSE INFORMATION

COURSE DESCRIPTIONS

The course descriptions can be found in the on-line catalog (select the Law Catalog from the drop-down menu on the right):

<http://bulletin.hofstra.edu/>

COURSE SELECTION ADVICE

Students are welcome to meet with staff from the Office of Student Affairs, their faculty advisors, the Office of Academic Support or any other faculty member to seek advice.

JOURNAL CREDITS

Students must register for their journal credits. Consult Appendix 4 for the Rules for Election of Non-Classroom Courses.

The CRNs for each Journal course are listed in the table below:

JOURNAL	CRN	CREDITS
ACTEC Journal	23672	1
ACTEC Journal	23673	2
ACTEC Journal	23674	3
Family Court Review	23678	1
Family Court Review	23679	2
Family Court Review	23680	3
Hofstra Law Review	23669	1
Hofstra Law Review	23670	2
Hofstra Law Review	23671	3
Hofstra Labor and Employment Journal	23666	1
Hofstra Labor and Employment Journal	23667	2
Hofstra Labor and Employment Journal	23668	3
Journal of International Business and Law	23675	1
Journal of International Business and Law	23676	2
Journal of International Business and Law	23677	3

INDEPENDENT STUDY

To register for an Independent Study, students must:

- Read the course description in the Law School Catalog to make certain that they are eligible.
- Register for the Independent Study course (0 credits). **The CRN for this course is 23665.**
- Complete the Independent Study Form, which is available on the law school's website at (<http://law.hofstra.edu/Academics/AcademicRecords/Additional-Services-Forms.html>), or in the Office of Academic Records and Registrar (Memorial Hall, room 207). This form, with the supervising faculty member's approval and the allotted number of credits for your independent study project, must be returned to the Office of Academic Records and Registrar by Tuesday, January 17, 2023 at 5:00pm.

EXTERNSHIPS

The Externship Program offers students the opportunity to gain experience in a variety of legal fields under the supervision of experienced practitioners. Students enrolled in the externship program generally earn 3 credits while working in government agencies, public interest or not-for-profit institutions, judicial chambers, law firms, and corporate in-house law departments. Placements must be approved in advance and potential placements with law firms and corporate legal departments are evaluated on a case-by-case basis. Students may not be compensated for their work.

Externship students are required to work 12-15 hours per week for the 14-week semester in a legal setting, in which their work is supervised by an attorney. Students must also produce a minimum of 15 pages of original writing involving legal research and analysis during their field placement. In addition to their work in the field placement, students who participate in the externship program must attend a weekly seminar taught by a law school faculty member.

During the spring semester, Judicial, Civil, Criminal, and Advanced Externship Seminars will be offered. We will also offer a Matrimonial Externship Program and Seminar, which will provide students with the opportunity to work in the Nassau County Matrimonial Center, and a Labor and Employment Law Externship Program and Seminar.

Students who have successfully completed a full year of study are eligible to participate in the externship program. Field placement opportunities can be found on Symplicity. Students are welcome to identify additional placements as long as the placement complies with the educational requirements of the externship program.

A student with a GPA below 3.0 must have permission from the Office of Academic Success before they can be approved to participate in the Externship Program. A student who has a GPA below 2.33 is not eligible to participate in the Externship program.

After participating in the externship program during the semester or summer, a student has the option of enrolling in the four credit Advanced Externship course or the substantively relevant externship course if not previously taken.

Registration for the externship program is by approval only.

If you have any questions about the externship program, field placement opportunities, or the approval and registration process, please contact Luciana M. DeCarlo, Director of Externships and Pro Bono Programs, via email at lawexperientialprograms@hofstra.edu to set up an appointment to discuss.

In addition, the Law School offers specialized externship opportunities, described below:

CLINICAL PROSECUTION PRACTICUM (6 credits)

Professor Fred Klein

This externship offers students the opportunity to work in a local (Nassau County or Suffolk County) District Attorney's Office and to participate under a Student Practice Order in the prosecution of criminal cases under the supervision of Professor Klein as well as an assistant district attorney who will serve as the field placement supervisor. Externs are trained to assist and directly participate in all phases of criminal prosecution in the District Court, including case assessment, arraignments, interviewing witnesses, identifying legal issues, conferencing cases in court and plea bargaining/sentencing. Each student is assigned a case load for which they are responsible under the supervision of Professor Klein and an assistant district attorney. Students are expected to work 15 hours per week in the District Attorney's office. In addition, students are required to attend a two-hour weekly seminar (in conjunction with students participating in the Criminal Externship Program) and must participate in a mandatory two-day orientation/training session held before classes begin. Students also participate in additional supervision as needed with Professor Klein. Students must have previously taken Evidence and Criminal Procedure I. Students participating in this course will receive a letter grade. Approval is based upon academic performance and interest in criminal law. Registration is limited to 10 students per semester.

PRO SE LEGAL ASSISTANCE PROGRAM (4 credits)

Ka Fei Wong, Esq. Attorney-in-Charge; Professor Jennifer Gundlach

This externship offers students the opportunity to work for the Hofstra Law Pro Se Legal Assistance Program, located in the federal courthouse in Central Islip for the U.S. District Court for the Eastern District of New York. Students assist in providing limited scope legal assistance to non-incarcerated self-represented litigants by helping them navigate the court system. Students assist pro se litigants on a wide range of federal litigation matters including interpreting and explaining federal rules and procedures, counseling them about their claims, and helping them complete forms, draft pleadings, motions, and discovery requests and responses. Students also participate in interviewing litigants to gather information and to assess potential legal issues and claims. There are also opportunities for students to help generate reference and resource guides and other educational materials for self-represented litigants. Students are expected to be on-site in the Program's office at the Central Islip federal courthouse at least once a week, attend meetings remotely at other times, and to perform off-site research and drafting, working a minimum of 12 hours / week. Additionally, students are expected to attend a weekly seminar, Legal Skills to Assist Unrepresented Federal Litigants (2 credits), and must participate in a mandatory orientation and training session before the beginning of the externship. Students must also attend weekly supervisory meetings at the law school. Students will receive two Pass/Fail credits for the hours at their externship and two credits (letter grade) for the work in the Legal Skills to Assist Unrepresented Federal Litigants Seminar. Please contact KaFei.Wong@hofstra.edu for more information and an application.

CLINICS

All of the clinics require acceptance before registration. Please visit the Clinic Offices for details on the interviewing procedures.

If you have been accepted into a clinic, you will be notified by the Attorney-in-Charge of that particular clinic. The Attorney-in-Charge of that particular clinic will also notify the Office of Academic Records and Registrar. Once the Office of Academic Records and Registrar has processed your acceptance, you will be notified via e-mail and can then register for your clinic online. The CRNs for the clinics are listed in Appendix 1: Detailed Class Schedule – Spring 2023.

EXPERIENTIAL COURSE CREDIT REQUIREMENT

Hofstra Law requires that every student successfully complete six credits of experiential courses, which can include simulation, clinical, and/or externship courses. This largely replaces what had formerly been referred to as “skills” credits. Courses offering experiential course credit will be identified as such in the course listing. Please note that successful completion of the mandatory 2L "Foundational Lawyering Skills" course earns a student 3 credits of experiential coursework, thus leaving only 3 additional experiential course credits as necessary for graduation.

Importantly, although a course might be listed as offering experiential course credit while at the same time meeting one of the upper-level writing requirements, it cannot be taken for both by the same student. For example, a course that includes a writing experience used to satisfy a writing requirement cannot simultaneously be counted as one of the experiential courses required for graduation for the same student. For such courses, students shall have to elect to have the course meet either the writing requirement or serve as an experiential courses for purposes of their graduation requirements.

The courses in the Spring 2023 semester, which can fulfill credits towards the experiential requirement are listed in Appendix I – Spring 2023 Detailed Class Schedule.

UPPER-CLASS WRITING REQUIREMENTS

A student must complete 2 writing experiences after the first year. Please see the Law School Student Handbook for the details about these required writing experiences.

The courses in the Spring 2023 semester, which can fulfill a Writing Requirement are listed in Appendix I – Spring 2023 Detailed Class Schedule.

APPENDIX 1: Class Schedule

See Detailed Class Schedule.

Please Note: For courses that require Law School “Approval”, the student must speak with the professor of the course, before attempting to register.

APPENDIX 2: Pre/Co-Requisites

Course Title	Pre-Req/Co-Req (all are pre-req's unless otherwise noted)
Advanced Legal Research	Legal Analysis, Writing and Research I and Legal Analysis, Writing and Research II
Bankruptcy	Business Organizations (Can be a co-req)
Clinical Prosecution Practicum	Criminal Procedure I and Evidence
Collective Bargaining	Labor Law
Corporate Finance	Business Organizations
Corporate Governance Seminar	Business Organizations
Estate Administration	Wills, Trusts and Estates
Ethics in Criminal Advocacy	Criminal Procedure I or Criminal Procedure II or Evidence (Can be co-req)
Expert Witness – Homicide	Evidence
Federal Income Taxation of Corporations	Federal Income Taxation of Individuals
Federal Tax Clinic Practicum	Federal Income Taxation of Individuals
Policy and Business of Cryptocurrencies	Securities Regulation or Business Organizations (Can be co-req)

APPENDIX 3: Final Exam Schedule*

***Exam Schedule is subject to change**

Please note: Some of these courses may eventually substitute papers for examinations. The finalized Final Examination Schedule will be released during the semester.

DATE	TIME	COURSE TITLE	CRN	PROFESSOR
Tuesday, May 2, 2023	8:00 AM	Perspectives in Legal Analysis and Writing (A)	23659	Lefton, Caporale and Louis
		Perspectives in Legal Analysis and Writing (B)	23660	Lefton, Caporale and Louis
	1:00 PM	Perspectives in Legal Analysis and Writing (E)	23661	Lefton, Caporale and Louis
	6:00 PM	Administrative Use Only		
Wednesday, May 3, 2023	8:00 AM	Conflict of Laws (A)	23629	McElroy
		Employment Discrimination Law (A)	23711	Damiano
		International Law (A)	23654	Stark
	1:00 PM	Patent Law (A)	23736	Richetti
		Evidence (A)	23641	Krieger
	6:00 PM	Administrative Use Only		
Thursday, May 4, 2023	8:00 AM	Non-Profit Corporations (A)	23652	Silber
		Family Law (A)	23655	Stark
	1:00 PM	Alternatives to Litigation (A)	23645	Bush
		Federal Income Taxation of Corporations (A)	23634	Galler
	6:00 PM	Bankruptcy (A)	23706	Scarcella
		Business Organizations (A)	23636	Colombo

		Selected Problems in New York Civil Practice (E)	23719	Knobel
		Sports Law (E)	23954	Bua
Friday, May 5, 2023	8:00 AM	Consumer Transactions (A)	23633	Silber
		Intellectual Property Survey (A)	23704	Platt
	1:00 PM	Criminal Procedure I (A)	23630	Malave
		Evidence (B)	23646	Caffarone
		Lawyers' Ethics (A)	23657	Yaroshefsky
	6:00 PM	Administrative Use Only		
Monday, May 8, 2023	8:00 AM	Wills, Trusts and Estates (A)	23649	Folami
	1:00 PM	Administrative Use Only		
	6:00 PM	Federal Tax Procedure (E)	23724	Caine
		Medical Malpractice (E)	23705	Sachs
		Business Organizations (B)	23692	Gramitto Ricci
		Criminal Immigration Law (A)	23722	Gaudio
		Commercial Leasing (DLA)	23965	DiScullo
Tuesday, May 9, 2023	8:00 AM	Property (A)	23601	Sinha
		Property (B)	23600	Ostrow
	1:00 PM	Property (C)	23602	Hickey
	6:00 PM	Administrative Use Only		
Wednesday, May 10, 2023	8:00 AM	Family Law (DLA)	23632	Schepard
		Securities Regulation (A)	23647	Colesanti
	1:00 PM	Criminal Procedure I (B)	23695	Klein
		Federal Income Taxation of Individuals (A)	23635	Gans
	6:00 PM	Administrative Use Only		

Thursday, May 11, 2023	8:00 AM	Contracts (B)	23598	Baaij
		Contracts (C)	23599	Lyman
	1:00 PM	Contracts (A)	23597	Neumann
	6:00 PM	Administrative Use Only		
Friday, May 12, 2023	8:00 AM	Administrative Use Only		
	1:00 PM	Administrative Use Only		
	6:00 PM	Administrative Use Only		
Monday, May 15, 2023	8:00 AM	Constitutional Law I (A)	23603	Sample
		Constitutional Law I (C)	23605	Sample
	1:00 PM	Constitutional Law I (B)	23604	Freedman
	6:00 PM	Administrative Use Only		

APPENDIX 4: Rules for Election of Non-Classroom Courses

Out of the total 87 credits required for graduation, the New York Court of Appeals rules for admission of attorneys permit Hofstra students to select up to 23 semester hours of non-classroom courses during their course of study. In calculating this 23-hour limitation, only the non-classroom portion of clinical and like courses must be counted. The current courses in the curriculum that are classified as non-classroom courses are contained in the following table. In choosing courses that contain a non-classroom component, students should be mindful of and consider the 23-hour limitation

COURSES	CREDITS	NON-CLASSROOM HOURS
Externship Program (Civil, Criminal, Judicial, and Matrimonial)	3	2
Family Court Review	2-4	credits registered, minus 2
Journal of Int'l Business & Law	credits vary	equal to number of credits registered
Hofstra Labor & Employment Law Journal	credits vary	equal to number of credits registered
Hofstra Law Review	credits vary	equal to number of credits registered
ACTEC Journal	credits vary	equal to number of credits registered
Independent Study	credits vary	equal to number of credits registered
Trial & Moot Court Teams	1	1

APPENDIX 5: Spring 2023 Academic Calendar* (subject to change)

Spring 2023

First Day of Classes – Wednesday, January 11, 2023

Holiday – No Classes – Monday, January 16, 2023

Monday Class Schedule – Tuesday, January 24, 2023

Holiday – No Classes – Monday, February 20, 2023

Spring Break – No Classes – Monday, April 3, 2023 – Friday, April 7, 2023

Monday Class Schedule – Wednesday, April 12, 2023

Tuesday Class Schedule – Thursday, April 20, 2023

Last Day of Classes – Thursday, April 27, 2023

Reading Days – Friday, April 28, 2023 and Monday, May 1, 2023

Final Exam Period – Tuesday, May 2, 2023 – Monday, May 15, 2023

Commencement - TBA