**CHRISTOPHER J. CARUSO**

121 Smith Street, Hempstead, NY 11549

chris.caruso@hofstra.edu | (516) 293-7663

**Education**

**Maurice A. Deane School of Law at Hofstra University**, Hempstead, NY

Juris DoctorCandidate, May 2025

**Graduate Institution**,City, State [abbreviated, e.g. NY] -or- City, Country

[If none, delete entire section. Otherwise, follow the format below.]

**Undergraduate Institution**,City, State [abbreviated, e.g. NY] -or- City, Country

Name of Degree (Ex: Bachelor of Arts), *distinctions, if any (e.g. magna cum laude)*, [identify your major and any minor or concentrations], Graduation Month and Year

GPA: Whether you include your GPA will depend on your school, your major and your performance. Not all GPAs are created equal. In no event should it be included if it is not greater than 3.0.

Honors: List any awards, scholarships, etc. in order of prestige or relevance [If none, delete entire section]

Activities: List the extracurricular groups and programs you belonged to. [If none, delete entire section]

[Include any leadership position as follows: (President, ABC Club; Chair, XYZ Committee)]

**Experience** [include paid and unpaid positions below]

**Name of Employer**,City, State [abbreviated, e.g. NY] -or- City, Country

*Position Title (ex: Intern, Manager)*, Start Month and Year – End Month and Year [Ex: June 2010 – July 2013)]

Insert your description. [Your description should be written concisely within a paragraph. Do not use “I”. You should not use bullet points unless you have limited experience and need to fill the page. Always begin with an action verb and be sure to include the type of law. E.g., Draft memoranda regarding various issues including real estate and criminal law. If the position is currently held, use the present tense (Draft…not Drafting…). If the position is not current, use the past tense (Drafted…). Consider the skills that will be sought by your prospective employer and prioritize them in order of relevance.]

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[CONTINUE LISTING ALL OF YOUR PRIOR POSITIONS IN **REVERSE CHRONOLOGICAL ORDER**. YOUR COUNSELOR CAN ADVISE IF CERTAIN THINGS SHOULD BE ELIMINATED]

**Language Skills** [if none, delete this heading]

Name of Language (skill level) [ex: Spanish (fluent); French (conversational)]

**INTERESTS**

Latin American history; scuba diving; competitive tennis

[Include unique hobbies or those that demonstrate substantial commitment or professional achievement.]