RECIROCITY POLICY

1. Hofstra University School of Law’s Office of Career Services (“OCS”) offers limited reciprocal use of its facilities to students and graduates of ABA-accredited law schools that permit Hofstra Law graduates and students to use their facilities. Reciprocity, when granted, will be on a one-to-one basis. This means that the law school requesting reciprocity must grant reciprocity to one of Hofstra’s students before Hofstra will grant reciprocity to another of that law school’s students. With the exception of students and graduates of Albany Law School, Syracuse University College of Law and the University at Buffalo Law School, reciprocity is not available for and will not be granted to students and graduates of New York-based law schools.

2. Students/graduates from Hofstra are limited to one reciprocity request to one school per three month period.

3. If a student or graduate of an ABA-accredited law school wishes to utilize OCS’s facilities, that individual must have the Career Services Office from his/her law school submit to OCS a written request for reciprocity. Written requests for reciprocity must be sent to Doris Urbach via fax (516-463-7351) or email (lawdzu@hofstra.edu) and received by OCS at least one (1) week prior to that individual’s intended visit to OCS. If reciprocity is granted, the requesting law school will receive an approval letter from OCS (the “Approval Letter”). Upon receipt of this Approval Letter, the individual seeking reciprocity may then contact OCS to schedule an appointment. The Approval Letter must be personally presented at OCS upon each visit by that individual.

4. Individuals who are granted reciprocity shall be permitted to access OCS’s Resource Library and on-line job postings for a period not to exceed three months from the date of the approval letter. Reciprocity shall not, under any circumstances, apply to on-campus interviewing, resume collections, counseling services, blind job listings or use of OCS’s computers (except for searching and viewing on-line job postings), printers, fax machines and telephones.

5. Reciprocity is not available annually between July 16 and October 31. In addition, reciprocity will not be available between December 20, 2007 and January 3, 2008.

6. Hofstra reserves the right to immediately terminate a recipient’s reciprocity privileges if OCS experiences any problems with the individual receiving reciprocity. We further reserve the right, in our sole discretion and at any time, to modify the terms and conditions of this reciprocity policy.