

## MEMORANDUM

TO: Faculty

FROM: Andrew Shepard  
Senior Associate Dean for Academic Affairs and Max Schmertz Distinguished Professor of Law

DATE: July 23, 2105

RE: Committee Charges and Compositions, 2015-16 **(Revised and Final)**

CC: Eric Lane  
Dean and Eric J. Schmertz Distinguished Professor of Public Law and Public Service

The committee appointments and charges for the 2015-16 academic year are set forth below.

### **I. Clinical, Skills, Legal Writing and Academic Support Appointment, Reappointment & Promotion Committee**

Charge: The Committee is charged with handling: (1) the five-year reappointment reviews of Professors Albert and Gundlach; (2) the first five-year appointment review of Professor Campagna; (3) the third two-year reappointment review of Professor McElroy; (4) the first two-year contract renewal for Professors Haber and Lescure and (5) making a recommendation for appointment of a legal writing instructor for an initial two-year contract.

#### Composition:

Liebmann, Chair  
Barron  
Bush  
Colesanti  
Dolgin  
Gans  
Joffe  
Neumann  
Stein  
Walker (Fall 2015)  
Wren

### **II. Curriculum and Academic Standards Committee**

Charge: Review the Law School's business law curriculum and make recommendations for its future development by December 2015; identify other areas of the curriculum that should be reviewed and a schedule and process for reviewing them; and pass judgment on new course proposals.

Composition:\*

Kuh (Co Chair Fall 2015)  
Hayden (Co Chair)  
Columbo  
Albert  
Greenwood  
Haber  
McElroy  
Schepard (ex officio)

\* Student members to be added

### **III.**

#### **Appointments Committee**

Charge: Recruit, evaluate and recommend candidates for the Howard Lichtenstein Distinguished Professor of Legal Ethics and Director of the Monroe H. Freedman Institute for the Study of Legal Ethics.

Composition:

Galler, Chair  
Freedman, E.  
Ku  
Sample  
Simon (Emeritus member)

### **IV.**

#### **Special Committee on Professional Development**

Charge: Consider means by which to foster the professional development of the Law School's students and report recommendations and a plan for implementation to the Faculty by December 2015.

Composition:\*

Burke (Co Chair Fall 2015)  
Caruso (Co Chair)  
Albert  
Charlow (Fall 2015)  
Colesanti  
Joffe  
McElroy

Monticciolo

\* Student members to be added

**V.  
Bar Passage**

Charge: Educate the community about the Uniform Bar Examination. Make recommendations to improve our bar passage rate and for helping our students prepare for the Uniform Bar Examination by December 2016.

Composition:\*  
Colombo (Chair)  
Greenwood  
Selby  
Nevins  
Padin  
Monticciolo  
Tsiforas

\*Student members to be added

**VI.  
Special Committee on the Evening Division**

Charge: Make recommendations to the Faculty on the establishment of an evening division.

Composition\*  
Grossman (Chair)  
Campagna  
Freedman, E.  
Gundlach  
Manta (Spring 2016)

\*Administrators may be added to this committee as necessary and appropriate.

**VII.  
Strategic Planning Committee**

Charge: Chart a course toward moving the Law School within the top 100 *US News*-ranked law schools.

Composition:\*  
Lane, Chair  
Colombo  
Greenwood

Grossman  
Gundlach  
Ku  
Kuh (Fall 2015)  
Liebmann  
Neumann  
Resnick  
Schepard  
Stein

\*Administrators may be added to this committee as necessary and appropriate.

## **VIII.**

### **Working Group on Learning Outcomes & Assessment**

Charge: Continuing the work from the 2014-15 academic year, the committee will:

- Consider and make recommendations for integrating learning outcomes into the curriculum including consideration of the Law School's compliance with relevant ABA standards;
- Educate faculty about possible methods of assessment (formative and summative);
- Recommend methods to integrate more formative assessments into the Law School curriculum;
- Consider whether the Law School should develop a pilot program for portfolio assessment of students throughout their law school career.

#### Composition:\*

DiFonzo, Chair  
Campagna  
Gundlach  
Joffe  
Kessler  
Lescure  
Nevins  
Neumann  
Ostrow (Spring 2016)  
Schepard  
Silber (Spring 2016)  
Ex officio- Terri Shapiro

\*Student members to be added.

## **IX.**

### **Committee on Multicultural Affairs, Diversity and Inclusion**

Charge:

- Advise the Dean on recruitment and retention of a diverse faculty, staff, and student body.
- Provide leadership in advocating and advancing diversity initiatives by creating opportunities, innovative programs, and incentives for ongoing learning regarding diverse cultures.
- Increase awareness of diversity in the law school by recommending measures to maintain an environment that is welcoming, inclusive, respectful, and values differences.

Composition:\*

Folami (Co-Chair, Spring 2016)  
Monticciolo (Co-Chair)  
DiFonzo  
Ku  
Selby

\*Student members to be added. Additional administrator members may be added as appropriate.

**X.**

**Stessin Prize Committee**

Charge: Review and pass judgment on the Law School's Stessin Prize nominations.

Composition:

Stark (Chair)  
Charlow (Fall 2015)

**XI.**

**Order of the Coif Committee**

Charge: Establish an Order of the Coif chapter at the Law School

Composition:

Columbo, Chair  
Burke (Fall 2015)  
Silber (Spring 2016)

**XII.**

**Graduation Awards Committee**

Charge: Run graduation awards meeting.

Composition:

Galler, Chair  
Stark  
Monticciolo  
Kaspar

**XIII.**

**Faculty Advisors to Journals**

*ACTEC*, Gans  
*Hofstra Law Review*, Freedman, E.  
*Labor & Employment Law Journal*, Hayden & Joffe  
*Journal of International Business Law*, Ku  
*Family Court Review*, DiFonzo

**XIV.**

**CLAC Board**

Composition:

Liebmann, Chair  
Greenwood  
Gundlach  
Kessler  
Kreiger (Fall 2015)  
Lane  
Wren

**XV.**

**John DeWitt Gregory Research Scholar Advisory Committee**

Charge: recommend recipient(s) for John DeWitt Gregory Research Scholar for 2018-20

Composition:

Hayden (Chair)  
Hickey  
Stark

**XVI.**

**Solomon Rosen Teaching Award Advisory Committee**

Charge: Recommend candidates to the Dean for the Solomon Rosen Award for Teaching Excellence. The award was established to recognize “inspiring and challenging teacher[s] whose teaching is widely deemed excellent.” It may be awarded to “a member of the faculty who has regularly been teaching large classroom courses.”

Composition:\*  
Dolgin (chair)  
Galler  
Gundlach

\*Student members to be added

**XVII.**  
**Admissions and Character and Fitness Committee**

Charge: Advise the Dean on admissions policies. Review and make determinations on character and fitness issues raised by applicants and current students.

Composition:  
Barron (Co Chair)  
Gans (Co Chair)  
Hayden  
Lescure  
Chalmers  
Monticciolo  
Caruso

**XVIII.**  
**Readmittance Committee**

Charge: to decide upon the Dean's recommendations regarding the readmittance of students who have been academically dismissed

Composition:  
Charlow (Chair)  
Liebmann  
Grossman