

Exam Information For Students Using Computers

Line Spacing - Your exam may specify double spaced pages, but that is not a problem since we print the exams double spaced. **Therefore, please make sure to type your exams single spaced.**

Page Limits: Many of your exams will have page limits. However, we use character counts for our page limits. The software uses a character count (as well as a word count).

UNLESS THE INSTRUCTIONS ON THE EXAMINATION SPECIFY A DIFFERENT PAGE EQUIVALENCE, then please use the guide below for page limits. Each printed double spaced page contains 1,800 characters (**WHICH INCLUDES SPACES AS CHARACTERS**). You can keep track of the character count by clicking on **Tools**, then **Word Count**.

Apple Users - For line limits, please type as many lines as allowed for written users.

Characters	Typed Double Spaced Pages	Written Single Spaced Blue Book Side Pages
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90 characters (PC only)	one typed line	
180 characters (PC only)	two typed lines	
270 characters (PC only)	three typed lines	
360 characters (PC only)	four typed lines	
450 characters (PC only)	five typed lines	
540 characters (PC only)	six typed lines	
630 characters (PC only)	seven typed lines	
900 characters	½ double spaced page	½ of blue book page
1,200 characters	2/3 double spaced page	2/3 of blue book page
1,800 characters	one double spaced page	1 blue book page
3,600 characters	two double spaced pages	2 blue book pages
4,500 characters	two and a half double spaced pages	2 ½ blue book pages
5,400 characters	three double spaced pages	3 blue book pages
7,200 characters	four double spaced pages	4 blue book pages
9,000 characters	five double spaced pages	5 blue book pages
10,800 characters	six double spaced pages	6 blue book pages
12,600 characters	seven double spaced pages	7 blue book pages
14,400 characters	eight double spaced pages	8 blue book pages
16,200 characters	nine double spaced pages	9 blue book pages
18,000 characters	ten double spaced pages	10 blue book pages