

Fact Sheet of the University of Helsinki

Faculty and unit bilateral agreements, 2021-22

Faculty of Law



The University of Helsinki is the oldest and largest institution of academic education in Finland, an international scientific community of 40,000 students and researchers.

In international university rankings, the University of Helsinki typically ranks among the top 100.

The University of Helsinki seeks solutions for global challenges and creates new ways of thinking for the best of humanity.

The mission of the Faculty of Law is to produce qualified, ethically responsible legal professionals for both the Finnish and international labour markets through internationally high-quality research and research-based teaching.

The University of Helsinki welcomes about 1,200 exchange students per year and offers them a wide variety of courses taught in English.

Contact information

Coordinating unit for university level student and teacher exchange	International Exchange Services P.O. Box 53 FI-00014 University of Helsinki, Finland Website Agreement related issues: exchange-agreements@helsinki.fi International education cooperation projects: educationprojects@helsinki.fi	Address for courier post (FedEx, DHL, UPS etc.): International Exchange Services, University of Helsinki Fabianinkatu 28 (janitor's booth inside the courtyard) FI-00100 Helsinki, Finland
Contact person for faculty/unit level student exchanges	Ms. AnneSophie Hokkanen Student Exchange Specialist Tel. +358 2941 22401 studentexchange@helsinki.fi	
Contact person for teacher exchange (if teacher exchange is included in the agreement)	Ms. Anne Rönkä Teacher, Researcher and Staff Exchange Specialist Help with accommodation arrangements and other practicalities Tel: +358 2941 40806 E-mail staffexchange@helsinki.fi Nominations should be sent to staffexchange@helsinki.fi at least eight weeks (preferably 10 - 12 weeks) before the estimated arrival date. Quota for teacher exchange is indicated in the agreement. Please note	

	that visits are only possible during the academic year. Applications cannot be processed during the holiday seasons (end of December/beginning of January; July). Incoming teachers should have prior contact with the receiving unit. Documents needed: CV, work plan, pre-acceptance letter from the receiving unit at the University of Helsinki.
Promotional materials and social media	<ul style="list-style-type: none"> • Promotional materials • University of Helsinki in Instagram • University of Helsinki in Facebook • New students of the University of Helsinki in Facebook • Youtube
Studies	
Course offer and restrictions for exchange students	<p>Information on courses suitable for exchange students: https://guide.student.helsinki.fi/en/article/course-selection. Course lists for the academic year 2021 – 2022 will be published in late March/April 2021.</p> <p>Faculty and unit level bilateral exchange students are required to choose the majority of their courses from the Faculty of Law.</p> <p>Optional studies at the Faculty of Law (on advanced level) are aimed at both Bachelors and Master level students. The courses can be found under the Master's programme in Law and the two International Master's programmes International Business Law and Global Governance Law.</p>
Finnish courses and other language courses for exchange students	<p>Information on language courses for exchange students</p> <p>Please note that courses teaching English language are not open for exchange students.</p> <p>There are Finnish courses available for those exchange students wanting to learn Finnish. The course includes 4 hours of teaching each week. For more, please see our page on Finnish courses. Students are not required to participate in Finnish courses, but may do so if they wish.</p>
Terminology related to the courses	<p>The Courses in English website includes courses of various levels. Some courses require previous studies in the discipline in question. The following terminology will help the students to find out if the courses are suitable for them:</p> <ul style="list-style-type: none"> - Basic studies (or "perusopinnot" in Finnish): Bachelor's level courses, do not usually require previous studies from the student - Subject studies or Intermediate studies (or "aineopinnot" in Finnish): Bachelor's level courses, intermediate level, require some previous studies from the student, mainly for 2nd or 3rd year students of the subject - Advanced studies (or "syventävät opinnot" in Finnish): Master's level courses, for students who have completed a Bachelor's degree or have equivalent level
Workload	Students should aim to complete 30 ECTS credits per semester. One ECTS credit equals 27 hours of work, including both lectures and homework. A full year of 60 ECTS credits corresponds to a workload of 1600 hours. Course descriptions may use terms "cr" or "ECTS cr" or "op". They all mean the same thing, ECTS credits.
Application information for student exchange	
Nominations	<p>Student exchange: Partners are asked to send nominations through an electronic form: https://elomake.helsinki.fi/lomakkeet/80240/lomake.html (you may need to paste the link to your browser). The nomination form for the AY 2021-2022 opens on March 1, 2021.</p> <p>We do not have a separate deadline for nominations, but we recommend that students are nominated at least two weeks before the application deadlines. An automatic email with application instructions is sent to nominated students right after nomination.</p>

Application periods	For autumn semester (late August – December) April 1 – April 15: citizens of non-EU/EEA-member states April 1 – May 15: citizens of EU/EEA member states, Iceland, Liechtenstein, Norway and Switzerland	For spring semester (January - May) September 1 – September 30: citizens of non-EU/EEA-member states September 1 – October 15: citizens of EU/EEA member states, Iceland, Liechtenstein, Norway and Switzerland
Online application system	The nominated students submit their applications online by using the online application system of the University of Helsinki, and include the listed enclosures in their application. There is no need to send paper copies of the application. Students should read carefully further instructions . Enclosures, uploaded as attachments to the Online application system: - Approved Learning Agreement (= study plan) - Scanned, official Transcript of Records from the student’s home university - Motivation letter - Language certificate, if applicable (see language requirements) Online support for applicants	
Duration of exchange	Autumn Semester: 31 August – 23 December 2021 (including orientation period) Spring Semester: 12 January – 31 May 2022 (including orientation period) Full Academic Year: 31 August 2021 – 31 May 2022	
Information on acceptance	Decisions regarding acceptance are made by faculties of the University of Helsinki. Acceptance information is available about 6 weeks after the application deadline. Accepted students receive an automatic acceptance e-mail from their host Faculty with a formal acceptance letter as an e-mail attachment. Finnish immigration authorities can check the validity of the scanned, formal acceptance letter directly from the University of Helsinki, if necessary.	
Support services and housing for exchange students		
Housing	For the students wanting to live in a student dormitory, University of Helsinki has agreed with housing providers, including Unihome and HOAS (Foundation for Student Housing in the Helsinki Region), on a number of rooms for incoming exchange students. Apartments are located around Helsinki. Students should choose their housing option based on their budget and their wishes. Exchange students submit their housing application as a part of their exchange application. Their information will be forwarded to housing providers. Each exchange student will receive one housing offer. Exchange students coming under faculty/unit-level bilateral agreements from outside the EU/EEA area are guaranteed housing but not necessarily the room type they have wished for. Mandatory fees prior to arrival: room deposit: €500 (subject to change) to be paid to the housing provider according to their instructions. Students should be prepared to pay the deposit when they receive instructions from the housing provider. This can be several months prior to arrival. Information about various other housing options is available at our housing page .	
International Exchange Services	With any questions during their stay at the University of Helsinki, exchange students are welcome to contact the International Exchange Services, represented on each campus together with the local Student Services. Please check the address and office hours as well as online appointment times of each campus’s Student Services at our Contact page .	

	With any questions before or during their stay, students can e-mail studentexchange@helsinki.fi or call +358 2941 22401.
Tutoring	During orientation, incoming exchange students receive help from student tutors, who introduce Finnish university life to the new exchange students and help them with practical issues such as mobile phones, getting a monthly ticket for public transportation etc.
Hobbies and social activities	University of Helsinki has hundreds of student organisations, and exchange students are welcome to join. Please see our Student organisations page . Students' ESN network organises a lot of activities for exchange students.
Practical Information	City of Helsinki http://www.helsinki.fi/kirjasto/en/home Student benefits http://www.helsinki.fi/kirjasto/en/library-locations/aleksandria Student Cafeterias Student Union Unisport
Information for accepted students	
Residence permit	<ul style="list-style-type: none"> Students who are non-EU nationals need to apply for a Residence permit according to the instructions provided by the Finnish Immigration Service (Migri). Information regarding applying for a Residence permit is also available at the closest Consulate of Finland. University of Helsinki recommends that students submit their application electronically, because it makes the application process faster. Students are advised to apply immediately after receiving their acceptance e-mail from the University of Helsinki. Even if the student has submitted the Residence permit application electronically, he/she needs to visit the Finnish consulate in person to verify his/her identity and to present the original copies of any supplements needed for the application. Because of the above, students should apply for a Residence permit immediately after receiving acceptance information from the Univ. of Helsinki. Please note that cost for the online residence permit is 350 euros (subject to change)
Health insurance and health services	Students who are non-EU nationals need to seek comprehensive health insurance prior to applying for a Residence permit. University of Helsinki does not provide health care services for exchange students. For more, please see Migri's Insurance page . Note: Due to national changes regarding access to health care From January 2021 onwards, student health services are no longer available for exchange students even if they join the Student Union.
Student Union membership	Student Union membership fee for exchange students is ca 21 euros for Autumn Semester 2021 (subject to change). Joining the Student Union is voluntary.
Cost of living	Cost of living page
Course enrolment	Students need to have their University of Helsinki computer user ID to register for courses. Students receive the computer user ID when they arrive in Finland. Course registration happens after arrival. After course information for the following academic year is published, there may be some changes, so the Learning agreement is only a preliminary plan. Students are advised to check the list of courses offered during their exchange year again before they arrive.

Grading system	<p>The University of Helsinki uses a six-level grading scale from 0 to 5.</p> <p>5 = excellent or A 4 = very good or B 3 = good or C 2 = satisfactory or D 1 = passable or E 0 = fail or F or FX</p> <p>Please note that reference to the A-F grading scale is only indicative. In addition to applying this grading scale, a pass/fail grade may be used when grading certain courses, e.g. ones containing practical training or practical skills. Please note it is not possible to receive a numeric grade for these pass/fail courses.</p> <p>The University of Helsinki grading scale is not a proportionate scale and does not therefore fully correspond to the ECTS grading scale: the ECTS system is based on an expectancy of the distribution of different grades, the Finnish system is not. This means that in the Finnish system each student is graded on his/her individual performance, not in relation to the performance of others.</p>
Transcripts of records	<p>Students can get one official hard copy of their transcript per semester free of charge from the Student Services, see our Transcript page.</p> <p>Students are responsible for ordering their official transcript. It is not automatically sent to the partner university. If your university accepts an electronically signed official transcript as a pdf, students can order one from the student register. More information is available at our Digital signatures page.</p>
Websites for accepted students	<ul style="list-style-type: none"> • Orientation, Welcome Fair, Tutoring • Exchange Students Website • Welcome to UH Blog
Campuses	<p>University of Helsinki has four campuses, all located within 10 kilometres from each other. You can find pictures in the promotional materials above.</p> <ul style="list-style-type: none"> ▪ City Centre Campus for Arts and Social Sciences (location on a map) (Faculty of Law) ▪ Kumpula Science Campus (campus map) ▪ Meilahti Campus for Medicine ▪ Viikki Campus for Life Sciences (location on a map)
Safety and security	<p>The health and safety of students and staff is the top priority for the University of Helsinki. We encourage students to read our emergency situation page.</p> <p>University of Helsinki's safety and security guide is available online .</p> <p>As the COVID-19 situation is constantly changing, please check and ask your students to check the updated information on our COVID-19 page. The campuses will be open if government restrictions permit. The planning of teaching is currently based on the assumption that the University continues a combination of in-person and online teaching during the AY 2021-2022. Whenever possible, independent studying is offered as an option to people in at-risk groups.</p> <p>Please note that during the AY 2020-2021 exchange students have been required to be in Helsinki even if they attend only online courses and it has not been possible to take online courses from one's home country. The University of Helsinki will make a decision on the possibility of fully online exchange option in the AY 2021-2022 during Spring 2021.</p>
Researcher and teacher exchange (if included in the agreement)	

	<p>Nominations should be sent to staffexchange@helsinki.fi at least eight weeks (preferably 10 - 12 weeks) before the estimated arrival date. Quota for teacher exchange is indicated in the agreement. Please note that visits are only possible during the academic year. Applications cannot be processed during the holiday seasons (end of December/beginning of January; July). Incoming teachers should have prior contact with the receiving unit. Documents needed: CV, work plan, pre-acceptance letter from the receiving unit at the University of Helsinki.</p> <p>Note: Researcher and teacher exchanges are currently on hold. Please check whether COVID-19 related restrictions allow incoming teacher exchange before sending your nomination.</p>
Information provided on	19 November, 2020