I. Introduction

- Journal Cite Checking guide - [http://libguides.law.hofstra.edu/journalcitechecking](http://libguides.law.hofstra.edu/journalcitechecking)
  o Library policies, identifying and finding sources, start on note writing

II. Policies

- Law Library resources - charge out material at Circulation desk
  - do not charge out under your name – you will be responsible for overdue
- Resources at Axinn - Journal borrowing card
  o Use to take out books from Axinn under Law Review account NOT own ID
  o Card Found at Circulation desk
  o Use only for source gathering, not personal note
  o If need copy card, speak to editor – or scan
  o Article delivery service – [https://www.hofstra.edu/Library/library_libaxn_form_alead.html](https://www.hofstra.edu/Library/library_libaxn_form_alead.html)

- Resources not at Hofstra
  o You must confirm Hofstra doesn't have
  o We will request books/articles from other libraries
  o Confirm OCLC number with Librarian
  o We will not ILL e-books available online at Hofstra, TOC, title pages of journals, ethics opinions available online
  o Give items to be ILLed to Research Editor – will have a form
- Don't go crazy – try your best then ask for help. Please see Reference.
  o Reference email - hofstralawlib@gmail.com
  o Lisa’s email - lawlas@hofstra.edu

III. Types of Resources

- Secondary – Books, Chapters in Books, Articles, newspapers, BNA pubs
- Primary – Statutes – state and federal, cases, regulations, agency materials
- Legislative materials – bills, congressional reports – other “legislative history” documents

IV. Finding Resources – after you try Google …

A. Scholarly / Secondary

1. Books – Google Books, separate from Google
  o Library Catalog (Lexicat) – try Guided search with author and keyword from title
  o If not in Lexicat – use World Cat - [http://www.worldcat.org/](http://www.worldcat.org/) - check that title exists as cited ; try Advanced search with author and keyword from title
  o Confirm with reference librarian and get OCLC number from librarian

2. Chapter in Book
If do not find in Lexicat, go to WorldCat

3. **Articles** – after you try Google...
   a. Hein Online – law review pdfs – use citation navigator
      • for finding non-legal Articles and legal articles not in HeinOnline
      • search for specific *journal* (not article) *title*
   c. Google Scholar – different from regular Google
   d. When can’t find legal article with given citation - try Index to Legal Periodicals (ILP) - for finding law articles without proper citations – try author and keyword from title
   e. If cannot find here at Hofstra – Check journal title in WorldCat – confirm with reference librarian for ILL

4. **Newspapers** – Google – see if can find for free, also try Journal Finder; if requires payment or cannot find, check with Reference

5. **BNA publications** – see Library homepage or try Bloomberg Law

**B. Primary Sources**

1. **Statutes** – federal and state - see Journal Cite Checking guide
   a. US Code – see Heinonline, FDsys, govinfo
   b. see 29 USCA 2611 on WL – note amendments; see HeinOnline
   c. State Statutes –
      • Procedures for cite checking state statutes (including superseded):
        1. 5 states we keep current in print (NY, NJ, FL, TX CA)
   3. If not a UELMA state, go to Westlaw
   4. Except in very extraordinary circumstance, we will NOT ILL any state statutes for the journals.

2. **Judicial Decisions**
   a. pdf on WL, U.S. Supreme Court on HeinOnline
   b. to find parallel citations, see WL
   c. may find unreported cases on court web site – search for court, then case

3. **Regulations** – federal and state
   b. State – NYCRR – see LII from statutes, above

4. **Legislative Documents** – Federal - HeinOnline – come ask

5. **States** – google state and legislature – see links above for Findlaw and LII

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