JURIS DOCTOR PROGRAM
APPLICATION PROCEDURES

ELIGIBILITY REQUIREMENTS
Bachelor’s degree and Law School Admission Test. All applicants must have completed or be in the final year of their undergraduate degree program.

APPLICATION PROCESS
Applications may be submitted on the School of Law’s official application form, which can be downloaded and printed from the School of Law's Web site at law.hofstra.edu. We also accept applications that have been prepared using the Law School Admissions Council’s LSACD or LSACD on the Web. To expedite the application process, we suggest that you apply electronically. Additionally, if you apply electronically, we will waive the $60 application fee. All questions must be answered and the application must be signed and dated; if you are applying electronically, the certification box must be checked to validate your application prior to transmission. Please note that it is your responsibility to notify the Law School of any change of status to any part of this application that may occur after the date of signature on this application, and submit the required document(s) within 30 days of the status change. We suggest that you keep a copy of your application and all documents you submit with your application. We cannot return or provide copies of any part of your application, transcripts, letters of recommendation, or supporting material. Personal interviews are not part of the admissions process. Admission decisions are released only in writing on Law School letterhead under the signature of the Assistant Dean for Enrollment Management or the dean of the Law School.

Early Decision (Binding)
Hofstra Law School offers an Early Decision application option for those applying as first-year J.D. students for fall 2008. The Early Decision process is designed for those who have already researched their law school options and are certain that Hofstra Law School is their first choice of schools. This process allows such applicants a means of expressing to the Admissions Committee their commitment to attend Hofstra Law School if admitted. Any candidates for whom receipt of institutional financial aid is a prerequisite for enrolling should apply under the Regular Decision process (see below for details), rather than Early Decision.

To apply on an Early Decision basis, your application must be complete for submission to the Admission Committee by December 1, 2007. Please be certain to check the “Early Decision” box on your application to indicate your intention to apply under this process and to sign the Early Decision Agreement Form. To meet the deadlines for Early Decision, you must have taken the LSAT no later than October 2007. Decision letters are mailed by December 22, 2007.

Candidates applying on an Early Decision basis commit themselves to matriculate at Hofstra Law School if admitted. Because offers of admission extended under the Early Decision process are binding, candidates may not apply to other law schools under similar Early Decision processes. Successful Early Decision candidates may not initiate any new law school applications and must withdraw other applications once notified of their Hofstra Law School acceptance in December. The deposit deadline for Early Decision admitted students is January 15, 2008. Some Early Decision applicants not offered admission in December will be reviewed again as part of the regular applicant pool; others not admitted in December will be informed that their application for admission has been denied and will not be evaluated again that year. If your application is deferred or denied, you are no longer bound by the Law School’s Early Decision commitment and may proceed with applications at other law schools.

Regular Decision
Applicants should submit an application as soon as possible after September 1 and well before the April 15 priority submission deadline, of the year preceding their desired matriculation. Doing so allows us to provide you with a decision on your application as soon as possible. Please note that applications will not be reviewed before late December, unless you are applying on an Early Decision basis. Hofstra Law School has a modified rolling admissions process. Applications are considered in the order in which they are received and deemed complete. We guarantee full consideration for all applications submitted by the April 15 deadline. We will permit applications to be filed after the deadline until we can no longer provide full consideration.

RE-APPLICATION
Candidates who have previously applied for admission to the School of Law may choose to reapply. Although it is highly likely that an applicant will receive the same decision, in some cases, applicants do receive a different determination based upon additional information. Applications are maintained on file for only two years. Please check “yes” to Previous Applicant in question 5; this will allow us to include your previous materials in the review process. The $60 application fee and an updated application form are required. If applying electronically via the LSACD or LSACD on the Web, there is no cost to apply. Submitting an updated personal statement or new letters of recommendation is optional. Such applicants must arrange for their LSDAS registration to be active.

ACADEMIC DISMISSAL
Applicants who have been academically dismissed from another accredited law school must wait at least two years before applying for admission to Hofstra Law School. Such applicants apply as first-year candidates and must provide complete information from their prior law school and documentation regarding their prior law school enrollment.
APPLICATION REQUIREMENTS
Because the various parts of an application must come from several sources, it is your responsibility to see that all required materials reach the Admissions Office. No application will be considered complete for submission to the Admissions Committee until the following materials have been received and processed:

1. The Application Form. Please type or print neatly. Ensure that your printed name and Social Security number appear on each document you submit. Answer all questions, sign the form (or certify it electronically) and, if you need more space, attach additional pages. Some questions may require further explanation on a separate page, and you are welcome to include any attachments you would like. All supplementary statements submitted must clearly indicate the question number to which the statement refers, must be signed by the applicant and must have the applicant's name printed or typed at the top of each page. Do not, however, substitute a resume or other attachment in answer to any question requesting a response on the application form. We suggest that you keep a photocopy of your entire application. Failure to furnish a complete application will result in delays in processing. Please note: We use e-mail to update candidates on the status of their files whenever we can. We ask for your e-mail address in question #6 on the application form. Please be sure to distinguish between the numeral "1" and the lowercase letter "L."

2. Personal Statement. The Personal Statement provides an opportunity for you to present yourself, your background, your ideas, and your qualifications to the Admissions Committee. Please limit your statement to 500 words. Attach your Personal Statement to the application form, and sign both the form and your statement. See question 28 for details.

3. Application Fee. $60 check or money order payable to Hofstra Law School. This fee is nonrefundable, is not credited toward tuition and is not applicable toward the fee for the LSDAS. If applying electronically via LSACD or LSACD on the Web, there is no cost to apply; we will waive the application fee.

4. One Letter of Recommendation is required. Recommendations provide useful information in the selection process. Recommendations should come from those who have had an opportunity to evaluate you carefully and individually over a sufficient period of time to make a reasonable evaluation. If possible, we encourage that all letters of recommendation be sent to LSDAS, to be included with your LSDAS report.

5. Register with the Law School Data Assembly Service (LSDAS) and supply it with the data requested, if you have not already done so. Have all undergraduate and graduate transcripts sent to LSAC. When we receive and process your application, we will request your LSDAS report, and LSAC will send it directly to us. The LSDAS report includes your LSAT scores and writing sample(s), copies of your academic transcripts, undergraduate academic summary, and other information. Even if you have previously registered with LSDAS, you must register for the current year. For further information, contact LSAC, Box 2000, Newtown, PA 18940-0998, call (215) 968-1001, or visit the LSAC Web site at www.LSAC.org.

FOREIGN-EDUCATED APPLICANTS: Hofstra Law School requires that your foreign transcripts be submitted through the LSAC JD Credential Assembly Service (JD CAS). If you completed any postsecondary work outside the United States (including its territories or Canada), you must use this service for the evaluation of your foreign transcripts. The one exception to this requirement is if you completed the foreign work through a study abroad, consortium, or exchange program sponsored by a U.S. or Canadian institution, and the work is clearly indicated as such on the home campus transcript. This service is included in the LSDAS subscription fee. A Foreign Credential Evaluation will be completed by the American Association of Collegiate Registrars and Admissions Officers (AACRAO), which will be incorporated into your LSDAS report. Applicants whose college education was in a language other than English are required to present a recent score from the Test of English as a Foreign Language (TOEFL, www.toefl.org). Contact the Educational Testing Service (ETS) and request that your TOEFL score be sent to LSAC. LSAC's TOEFL code for the JD Credential Assembly Service is 0058. Your score will be included in the Foreign Credential Evaluation that will be included in your LSDAS law school report.

To use the JD CAS, log in to your online account and follow the instructions for registering for the service. Be sure to print out a Transcript Request Form for each institution and send it promptly to them. More time is usually required to receive foreign transcripts. Questions about the JD Credential Assembly Service can be directed to LSAC at (215) 968-1001 or LSACINFO@LSAC.org.

6. The Law School Admission Test (LSAT) is required. You need not wait until you have taken the LSAT to submit a formal application to Hofstra Law School. Application forms for the LSAT can be obtained from LSAC (see contact information above in item 5). The LSAT need be taken only once. If you have taken it within five years, you do not need to repeat it. We recommend that you take the LSAT after your junior year in college. Hofstra Law School accepts all four administrations of the LSAT (June, October, December and February) for each entering fall class. Please be advised that if you choose to take the June LSAT administration in the calendar year prior to the year in which you will enter (e.g., the June 2008 LSAT for the 2008 entering class), the class may be filled by the time your application is completed.

DECISION NOTIFICATION
Decision letters are mailed to the valid address as of the date of decision. Decisions are not released over the telephone, in-person, or through e-mail. Admissions decisions are released only in writing on Law School letterhead under the signature of the Assistant Dean for Enrollment or the Dean of the Law School. Once an application for admission has been denied, it will not be evaluated again for the same enrollment period.

COMMUNICATING WITH THE ADMISSIONS OFFICE
Please be assured that as long as we have accurate telephone, e-mail and mailing address information for you, we will communicate with you regarding the status of your application. We mail notification for each stage of the application process: application received, application incomplete and missing a particular item(s), application complete and sent to committee for review, and final decision. If you have not received notification from us confirming receipt of your application within four weeks of submission, contact us to confirm receipt of your application. The Office of Admissions can be reached by phone at (516) 463-5916 or by e-mail at lawadmissions@hofstra.edu.