BUSINESS DRAFTING CLASS—LIBRARY ORIENTATION

Professor Goldberg

January 30, 2015

9:00 a.m. – 10:30 am

SELECTED RESOURCES

These resources were selected for focus in the online demonstration of WestlawNext, Lexis Advance, and Bloomberg Law. The Law Library call number is also given if the print version is available and kept current in the Library.

**WestlawNext**

1. West’s McKinney’s Forms (Reading Room, KFN5068 .W4) (for NY: BCL, UCC, etc.)
2. Business Transactions Solution
3. Corporation Forms/Marvin Hyman (print not current; use online)
4. Basic Legal Transactions (step-by-step process, including sample forms)
* Easy Edit feature

**Lexis Advance**

1. Current Legal Forms, with Tax Analysis/Rabkin and Johnson (Reserve, KF170 .R3)
2. Warren’s Forms of Agreements: Business Forms
3. New York Practice Guide: Business and Commercial (Reading Room, KFN 5337 .N48)
4. Organizing Corporate and Other Business Enterprises
* Many titles: can select either full resource with commentary and guidance, or forms only.

**Bloomberg Law**

* Transactional Law tab: Transactional Resources page: Example Agreements, Document Descriptions, Drafting Guides, Checklists & Timelines, Treatises
* Practice Centers: Corporate/M&A: DealMaker Document Descriptions; Clause Descriptions; DealMaker Transaction Checklists
* General search from Go Bar: type name of a transaction in quotes; use filters on left to filter search results by: Practice Guides and Finding Aids.