MEMORANDUM

TO: Faculty

FROM: Andrew Schepard
Senior Associate Dean for Academic Affairs and Max Schmertz Distinguished Professor of Law

DATE: July 23, 2105

RE: Committee Charges and Compositions, 2015-16 (Revised and Final)

CC: Eric Lane
Dean and Eric J. Schmertz Distinguished Professor of Public Law and Public Service

The committee appointments and charges for the 2015-16 academic year are set forth below.

I. Clinical, Skills, Legal Writing and Academic Support Appointment, Reappointment & Promotion Committee

Charge: The Committee is charged with handling: (1) the five-year reappointment reviews of Professors Albert and Gundlach; (2) the first five-year appointment review of Professor Campagna; (3) the third two-year reappointment review of Professor McElroy; (4) the first two-year contract renewal for Professors Haber and Lescure and (5) making a recommendation for appointment of a legal writing instructor for an initial two-year contract.

Composition:
Liebmann, Chair
Barron
Bush
Colesanti
Dolgin
Gans
Joffe
Neumann
Stein
Walker (Fall 2015)
Wren

II. Curriculum and Academic Standards Committee
**Charge:** Review the Law School’s business law curriculum and make recommendations for its future development by December 2015; identify other areas of the curriculum that should be reviewed and a schedule and process for reviewing them; and pass judgment on new course proposals.

**Composition:**
Kuh (Co Chair Fall 2015)
Hayden (Co Chair)
Columbo
Albert
Greenwood
Haber
McElroy
Schepard (ex officio)

* Student members to be added

**III. Appointments Committee**

**Charge:** Recruit, evaluate and recommend candidates for the Howard Lichtenstein Distinguished Professor of Legal Ethics and Director of the Monroe H. Freedman Institute for the Study of Legal Ethics.

**Composition:**
Galler, Chair
Freedman, E.
Ku
Sample
Simon (Emeritus member)

**IV. Special Committee on Professional Development**

**Charge:** Consider means by which to foster the professional development of the Law School’s students and report recommendations and a plan for implementation to the Faculty by December 2015.

**Composition:**
Burke (Co Chair Fall 2015)
Caruso (Co Chair)
Albert
Charlow (Fall 2015)
Colesanti
Joffe
McElroy
Monticciolo

* Student members to be added

V.
Bar Passage

Charge: Educate the community about the Uniform Bar Examination. Make recommendations to improve our bar passage rate and for helping our students prepare for the Uniform Bar Examination by December 2016.

Composition:*  
Colombo (Chair)  
Greenwood  
Selby  
Nevins  
Padin  
Monticciolo  
Tsiforas

*Student members to be added

VI.
Special Committee on the Evening Division

Charge: Make recommendations to the Faculty on the establishment of an evening division.

Composition*  
Grossman (Chair)  
Campagna  
Freedman, E.  
Gundlach  
Manta (Spring 2016)

*Administrators may be added to this committee as necessary and appropriate.

VII.
Strategic Planning Committee

Charge: Chart a course toward moving the Law School within the top 100 US News-ranked law schools.

Composition:*  
Lane, Chair  
Colombo  
Greenwood
*Administrators may be added to this committee as necessary and appropriate.

VIII.
Working Group on Learning Outcomes & Assessment

**Charge:** Continuing the work from the 2014-15 academic year, the committee will:

- Consider and make recommendations for integrating learning outcomes into the curriculum including consideration of the Law School’s compliance with relevant ABA standards;
- Educate faculty about possible methods of assessment (formative and summative);
- Recommend methods to integrate more formative assessments into the Law School curriculum;
- Consider whether the Law School should develop a pilot program for portfolio assessment of students throughout their law school career.

**Composition:**

DiFonzo, Chair
Campagna
Gundlach
Joffe
Kessler
Lescure
Nevins
Neumann
Ostrow (Spring 2016)
Schepard
Silber (Spring 2016)
Ex officio- Terri Shapiro

*Student members to be added.

IX.
Committee on Multicultural Affairs, Diversity and Inclusion
Charge:

- Advise the Dean on recruitment and retention of a diverse faculty, staff, and student body.
- Provide leadership in advocating and advancing diversity initiatives by creating opportunities, innovative programs, and incentives for ongoing learning regarding diverse cultures.
- Increase awareness of diversity in the law school by recommending measures to maintain an environment that is welcoming, inclusive, respectful, and values differences.

Composition:*  
  Folami (Co-Chair, Spring 2016)  
  Monticciolo (Co-Chair)  
  DiFonzo  
  Ku  
  Selby

*Student members to be added. Additional administrator members may be added as appropriate.

X.  
Stessin Prize Committee

Charge: Review and pass judgment on the Law School’s Stessin Prize nominations.

Composition:  
  Stark (Chair)  
  Charlow (Fall 2015)

XI.  
Order of the Coif Committee

Charge: Establish an Order of the Coif chapter at the Law School

Composition:  
  Columbo, Chair  
  Burke (Fall 2015)  
  Silber (Spring 2016)

XII.  
Graduation Awards Committee

Charge: Run graduation awards meeting.
XIII. 
Faculty Advisors to Journals

ACTEC, Gans  
_Hofstra Law Review_, Freedman, E.  
_Labor & Employment Law Journal_, Hayden & Joffe  
_Journal of International Business Law_, Ku  
_Family Court Review_, DiFonzo

XIV. 
CLAC Board

Composition:  
Liebmann, Chair  
Greenwood  
Gundlach  
Kessler  
Kreiger (Fall 2015)  
Lane  
Wren

XV. 
John DeWitt Gregory Research Scholar Advisory Committee

Charge: recommend recipient(s) for John DeWitt Gregory Research Scholar for 2018-20

Composition:  
Hayden (Chair)  
Hickey  
Stark

XVI. 
Solomon Rosen Teaching Award Advisory Committee

Charge: Recommend candidates to the Dean for the Solomon Rosen Award for Teaching Excellence. The award was established to recognize “inspiring and challenging teacher[s] whose teaching is widely deemed excellent.” It may be awarded to “a member of the faculty who has regularly been teaching large classroom courses.”
Composition:
Dolgin (chair)
Galler
Gundlach

*Student members to be added

XVII.
Admissions and Character and Fitness Committee

Charge: Advise the Dean on admissions policies. Review and make determinations on character and fitness issues raised by applicants and current students.

Composition:
Barron (Co Chair)
Gans (Co Chair)
Hayden
Lescure
Chalmers
Monticciolo
Caruso

XVIII.
Readmittance Committee

Charge: to decide upon the Dean’s recommendations regarding the readmittance of students who have been academically dismissed

Composition:
Charlow (Chair)
Liebmann
Grossman