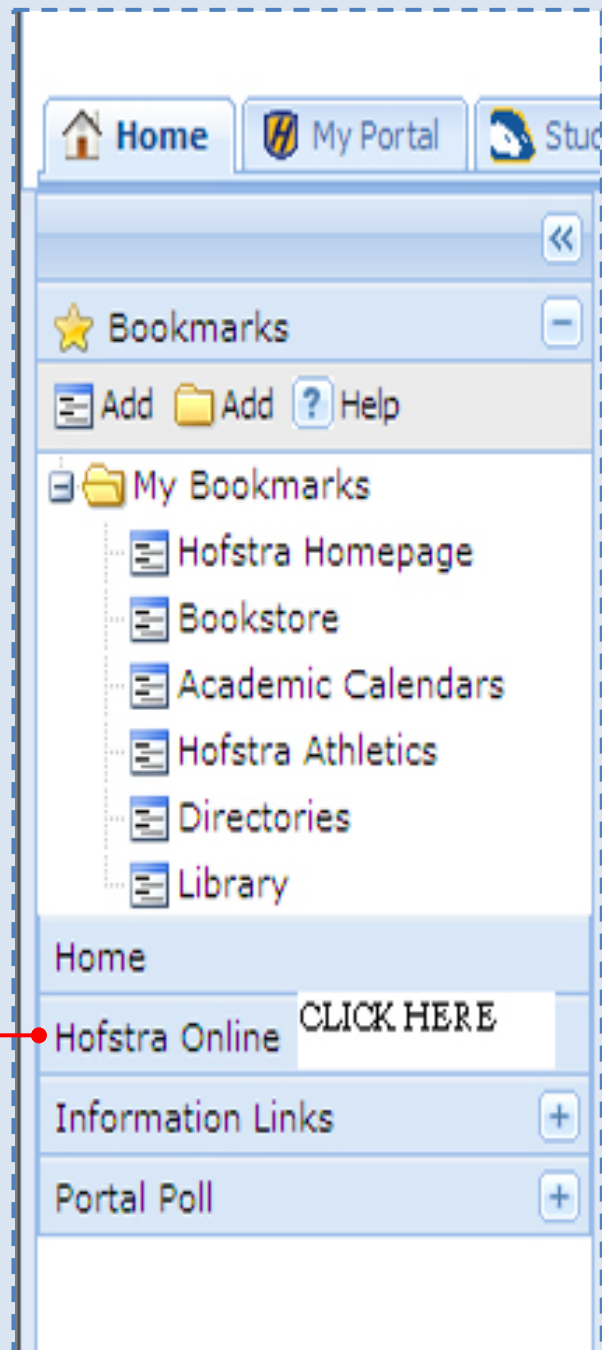


**In order to access your exam numbers using the online system, please follow these instructions:**

1. Log into the “My Hofstra Portal” – <https://my.hofstra.edu>
2. Select the “Hofstra Online” option from the left hand side.



3. Next to the Student Records option, click on “More”.

**STUDENT PAYMENT CENTER | MORE |**

- My Payment Center
- Account Summary by Term

**REGISTRATION | MORE |**

- Look-up classes.
- Add or Drop classes.
- View your Schedule.
- Student Detail Schedule
- NEW! Concise Student Schedule.
- NEW! View your Final Exam Schedule.
- View your Registration Status.
- Academic Leave/Withdrawal from the University.
- NEW! View the members of your Hofstra Support Team (Advisement dean,
- View your Fee Assessment.
- School of Education, Health and Human Services Field Placement.

**STUDENT RECORDS | MORE |**

- Request a printed/official Transcript.
- View Academic Records: (DARS, Transcript, Holds, Grades).
- Apply for Graduation.
- Request a Printed Enrollment Certificate
- FERPA (Family Educational Rights and Privacy Act) Authorization Form.
- Vote for Teacher of the Year

4. From the Student Menu, select the “Student Records” option.

Personal Information | **Student Information** | Employee Information | Financial Aid

Student Payment Center	Select Term	View Holds	Registration
Student Accounts	<b>Student Records</b>	Residential Programs Menu	Dining Services Dining Plan Contract
<ul style="list-style-type: none"> <li>Final Grades</li> <li>Request Printed/Official Transcript</li> </ul>	<ul style="list-style-type: none"> <li>View Student Information</li> <li>View Status of Transcript Requests</li> </ul>	<ul style="list-style-type: none"> <li>Academic Transcript</li> <li>Apply for Graduation</li> </ul>	
<p><b>CLICK ON CHECK YOUR LAW SCHOOL EXAM NUMBERS</b></p> <ul style="list-style-type: none"> <li>Check Your Law School Exam Numbers</li> <li>FERPA (Family Educational Rights and Privacy Act) Authorization Form</li> <li>Vote for Teacher of the Year</li> </ul>			

5. From the Student Records Menu, select the “Check Your Law School Exam Number” option.

6. Select the Term and click **Submit**

Your Law School Exam Numbers will appear for the term that you selected.

If you are taking a mid-term exam, you need to use your “Mid-Term Exam” number.

For all of your final exams, you will need to use your “Final Exam” number.

For the other numbers that are listed (Components 1-9), you will be informed if and when you need to use these numbers.

Law School Exam Numbers		
<b>Term Code:</b> 201009	<b>Component One</b>	00000
	<b>Component Two</b>	00000
	<b>Component Three</b>	00000
	<b>Component Four</b>	00000
	<b>Component Five</b>	00000
	<b>Component Six</b>	00000
	<b>Component Seven</b>	00000
	<b>Component Eight</b>	00000
	<b>Component Nine</b>	00000
	<b>Mid Term Exam</b>	00000
	<b>Final Paper</b>	00000
	<b>Final Exam</b>	00000

If you have any questions or need additional information, please contact the Office of Academic Records at (516) 463-5917, stop by room 114, or send an e-mail to [lawoar@hofstra.edu](mailto:lawoar@hofstra.edu).