



UNIVERSITÀ DI PARMA

INFO SHEET 2021-2022

FOR ERASMUS+ AND INTERNATIONAL COOPERATION OPPORTUNITIES



www.unipr.it

Università degli Studi di Parma | via Università, 12 43121 Parma

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GENERAL INFORMATION

Institution Official name	Università di Parma
Institution name in English	University of Parma
Country/State	Italy
Erasmus ID code	I PARMA01
PIC Number	999846028
ECHE number	29240-EPP-1-2014-1-IT-EPPKA3-ECHE
Website	https://www.unipr.it
Website in English	https://en.unipr.it
Inbound mobility direct link	https://en.unipr.it/whoareyou/exchange-students
Course catalogue direct link	https://www.unipr.it/didattica/i-corsi-di-studio/corsi-di-laurea The English translation of the course catalogue is available under the “Studying” menu at http://en.unipr.it
Course units taught in English language direct link	https://en.unipr.it/studying/second-cycle-degree-courses-taught-english Information about the language of instruction is also available in the course catalogue, among the details of each subject.

I PARMA01 has, as of 2021, established the Welcoming and Inclusion University Centre (Centro Accoglienza e Inclusione) dedicated to a structured and efficient welcoming of students, including international students and students with disabilities. For further information, contact us at cai@unipr.it.

Furthermore, the University of Parma is working on an international network of cooperation between universities, dedicated to mapping the structures and services available to students with disabilities. For further information, please contact us at relint@unipr.it.



GENERAL REQUIREMENTS

Exchange students meeting the language requirements established by each Department will normally be permitted to attend courses at the University of Parma (I PARMA01). The final acceptance will be effective upon completion of the administrative requirements for exchange students and the approval of the Learning Agreement for Studies/Traineeship.

PROCEDURES AND DEADLINES

1. In order to guarantee the correct management of exchange students' applications, the students' home institution must make sure to complete the nominations of the selected students before the following deadlines:

FIRST SEMESTER AND FULL YEAR ATTENDANCE		SECOND SEMESTER ATTENDANCE	
Nomination Deadline (by the home university)	Application Deadline (by the exchange student)	Nomination Deadline (by the home university)	Application Deadline (by the exchange student)
May 15 th	June 30 th	October 31 st	November 30 th

2. Student nominations are made [as per the procedure and documents available at this link](#).
3. The University of Parma will inform the student's home institution about the decision on the acceptance of the mobility via e-mail. Accepted students will be contacted personally and will be provided with detailed instructions on the application procedures.
4. Application documents must be sent by the nominated students via e-mail to incoming@unipr.it, as per the instructions available at <https://en.unipr.it/whoareyou/exchange-students>.
5. A Transcript of Records will be issued by the University of Parma no later than five weeks after the student's return to his/her home university.



DIDACTIC AND ADMINISTRATIVE ASPECTS

1. Grading system of the institution

Italian universities adopt a 1-to-30 grading scale, with 18/30 set as “Pass” threshold. In relation to grade conversion, the University of Parma adheres to the [EGRACONS](#) system.

If the exchange student’s home institution does not use the EGRACONS conversion tool, a paper version of the ECTS grade-conversion for the University of Parma is [available at this link](#).

2. Visa

For non-EU exchange students, the University of Parma provides assistance in securing visas.

Exchange students who need a Visa for their stay in Parma must use the official [University portal](#) to start the VISA procedure. The students [need to register \(create an account\)](#) at the portal and proceed with the visa request by filling the pre-enrollment application. **While filling your pre-application form, in Section B, at the “Specify the reason for the visa application” question, remember to select the “I want to spend a period of mobility for study/Traineeship (e.g. Erasmus)” option.**

Should the competent Italian Embassy/Consulate request for additional documents or information, please contact us via email at incoming@unipr.it.

For information and assistance, you can contact us as per below:

UO INTERNAZIONALIZZAZIONE – ERASMUS AND INTERNATIONAL HOME

Phone:	+39.0521.904203
Incoming Mobility for Study:	incoming@unipr.it
Outgoing Mobility for Study:	erasmus@unipr.it
Mobilites for Traineeship (all):	internship@unipr.it
Website	http://en.unipr.it

3. Insurance

Exchange students are required to start their mobility period in Parma with running insurance policies covering health and civil liability for the whole duration of their mobility period.

In case of pending conditions, the University of Parma may provide assistance in obtaining the compulsory insurance policies.

Be advised that in case of internships or practical activity in Medicine or health-related disciplines, exchange students must submit additional insurances (please refer to the Department of Medicine and Surgery Information Sheet)



In case of doubts about insurance, you can contact us as per below:

UO INTERNAZIONALIZZAZIONE - ERASMUS AND INTERNATIONAL HOME

Phone:	+39.0521.904203
Incoming Mobilities for Study:	incoming@unipr.it
Outgoing Mobilities for Study:	erasmus@unipr.it
Mobilities for Traineeship (all):	internship@unipr.it
Website	http://en.unipr.it

4. Housing

I PARMA01 provides guidance and assistance to inbound exchange students in finding accommodation through its Welcoming and Inclusion University Centre. Contacts for further information are provided below:

WELCOME AND INCLUSION UNIVERSITY CENTRE – CENTRO ACCOGLIENZA E INCLUSIONE

Welcome Office – Servizio Accoglienza

Contact persons	Mrs. Tiziana Cordaro Mr. Roberto Bergonzi Dr. Daniela Cavazzuti
Phone:	+39.0521.904150
E-mail:	welcome@unipr.it (Welcome Office) cai@unipr.it (Welcome and Inclusion University Centre)
Website:	http://en.unipr.it



5. Erasmus+ and internationalization management

UNIVERSITY DELEGATES FOR INTERNATIONAL EXCHANGES

- Prof. Guglielmo WOLLEB – Rector’s Delegate for International Relations
(email: guglielmo.wolleb@unipr.it)
- Prof. Maria Cecilia MANCINI – Rector’s Delegate for Exchange Programmes
(email: mariacecilia.mancini@unipr.it)
- Prof. Giorgio PELOSI – Rector’s Delegate for European Universities Networks
(email: giorgio.pelosi@unipr.it)

OFFICES

INTERNATIONAL RELATIONS DIVISION – ERASMUS AND INTERNATIONAL HOME

- Coordination of International activities
- Institutional purposes and bilateral agreements
- Inbound Mobility Management

Address:

P.le San Francesco, 3 – 43121 Parma (Italy)

Phone: +39.0521.904203

Email: relint@unipr.it

Incoming Mobility for Study: incoming@unipr.it

Outgoing Mobility for Study: erasmus@unipr.it

Mobilities for Traineeship (IN/OUT): internship@unipr.it

Staff:

Dr. Alessandro BERNAZZOLI (Head of Division) – Dr. Giovanna COLANGELO – Dr. Eleonora FERRARESI – Ms Loredana GIANOLINI – Ms Federica IGNUTI – Dr. Stefano CAMURRI – Ms Claudia BAROZZI – Ms Anna OLIVIERI – Dr. Angelina MANON – Dr. Ermelinda FERRARESE – Dr. Chiara TRAUZZI – Dr. Davide AIMI – Dr. Mario GIUFFREDI – Dr. Barbara COPERCINI – Dr. Stevche VELEVSKI